



## **POLICY STATEMENT ON ACCC DIVISIONS**

The purpose of divisions is to serve as mechanisms for AACC members to collaboratively focus on specialized interests within clinical laboratory science so that educational benefits can be provided to division members and the association. Divisions should also serve as resources for the association in addressing relevant issues and developing programs.

In fulfilling these roles, divisions should further the charter purposes and advance the strategic initiatives of AACC.

### **I. Objectives of Divisions**

1. Divisions are formed from the general membership of AACC, are open to all members, and will operate in concert with the AACC organizational vision.
2. Divisions will facilitate and provide opportunities for interaction among AACC members with specialized professional and scientific interests.
3. Primary division activities will be to provide educational tools, information and programs in each division's area of particular interest.
4. Divisions will provide leadership and guidance in the division's area of expertise.

### **II. The Role of Divisions within AACC's Governance Structure**

1. Divisions will participate in association governance through their participation with the DMG.
2. Divisions can be requested to develop programs that advance the interests of the entire association's members.
3. Divisions will serve as expert resources to other association components (e.g., Board of Directors, meeting organizing committees, educational groups) when requested and by mutual consent.
4. Division leadership will be accountable to their members. Through DMG, divisions will be accountable to the Board of Directors in matters of governance and to the Program Coordinating Commission in matters related to program activities.
5. Divisions will conduct all activities within the guidelines of the Division Policy and Procedure Manual (for example, meeting planning and managing division finances).
6. Divisions will fulfill their mission under the guidance of the Divisions Management Group (DMG), which serves as the linkage between the divisions and the Board of Directors.

### **III. Member Expectations and Evaluation of Divisions**

1. Divisions exist primarily to address the needs of their members in the context of the association membership.
2. Divisions will be able to demonstrate accomplishments that serve their members and will develop mechanisms that will provide for assessing member satisfaction conducted on an annual basis.
3. Division performance will be judged on the basis of the quality of services:
  - to their members as determined by their members
  - within the larger association context in furthering the AACC's charter purposes
4. Divisions will be evaluated on adherence to policy/procedural guidelines and provision of an annual report to DMG.

#### **IV. Facilitation of Growth and Shared Vision between Leadership in Divisions and the Association**

1. Divisions will work within the existing framework of the association. Divisions should evolve as member needs change. AACC systems will recognize and facilitate the natural evolution of divisions.
2. The DMG, the Board of Directors and the House of Delegates will have a shared responsibility for effective communication on matters of mutual interest and concern.
3. Division positions will be given significant weight and consideration in actions made by the Board of Directors.
4. Divisions are encouraged to partner with other groups to achieve their purposes in concert with association purposes.
5. Divisions are encouraged to respond affirmatively to requests from other parts of AACC within the bounds of the division's resources and capabilities.

Both association and division leadership will strive to communicate, and be aware of, mutual expectations in order to promote the growth and success of divisions and the association.

Approved by Board  
November 1998  
Final Approval by Executive Committee  
December 8, 1998